

Minutes of The Board Meeting of September, 11th 2025

The meeting was held on site at the ESM in Neuperlach from 18:30 pm until 20:50 pm.

Attendees:

Parents' Association (PA) Board Members: Katia Sittler (Chair), Karsten Röski, Ascención Bacajas, Antje Stoller, Maciej Madaliński, Oliver Tonet, Inês Lampreia, Susanne Herrnberger, Magda Vecchi, Volker M. Berger, Evert Küppers, Esteban Hernández Castello, Mihai Luca Bogdan, Maria Mangeli

Absent PA Board Members: Fabrizio Marrone, Themis Toumpoulidis, Panagiota Lazarou, Michael Boelter, Désirée Kandolo, Paula Galiana

Guests: Marina Pitzinger

1. Secretary of the meeting to be defined

Inês Lampreia volunteered to write the minutes.

2. Approval of the agenda

Agenda was approved.

3. Approval of the minutes of last board meeting (13.06.2025)

Minutes were approved.

4. SAC June 2025

Following subjects were addressed during the meeting:

- The admission policy has changed with a new procedure on how to enrol. Number of pupils in school increased from 2087 in 2024 to 2156. The school has 35-40 new teachers, while the increase in support/educational staff is unclear. The school has been able to fill all vacant positions and is fully staffed.
Pupil numbers: HS 1379, PS 674, Nursery 109 (2025)
The school is keen to keep the number of pupils high to avoid risking the Fasangarten location.
There have been no limits to CAT II applications.
Further to the development of registrations in the smaller language sections (Greek and Italian), a working group has been established to evaluate if the sections can be persevered.

- The Canteen has new provider.
- End of school year logistics
- Discussion about Landschulheim 4th and 5th grade to be continued at the EC PS– changes to be expected mainly location related
- European lessons PS to build on European values
- Assessment Tests: Last year was the first year with only one semester test /year instead of 2, starting with S5 and now rolling out on S6.
- Phone and ByD policy was implemented.
- The school puts emphasis on Outreach program.
- 50 y anniversary in 2027, 3 day celebration planned – org team not yet announced but Maria Mangeli will participate (next meeting oct 15th)
- German test for PS pupils -school has found solution

PA continues to support derogations to avoid grouping SWALS in PS. During the next SAC meeting PA reps will support the PS director in this sense, should the topic come up.

5. Jour Fix 06.06

PA board transport position will be vacant from Oct 2025. Should there be no incumbent after the general assembly in October, the responsibilities of school bus coordination will revert to the school.

Förderkreis Outreach (charity association of the school) is being promoted, has a new team and school requested more involvement from the PA.

6. ES Working Group (July 3rd)

Due to the new registration policy, consequences of opening CATIII without restriction have to be reviewed. A kick-off meeting took place on July 3rd with the main topics revolving around opening a Spanish section in HS as well as closing the Greek and Italian sections in PS. The committee includes representatives from school, Brussels HQ, parents, reps from budgetary committee, etc.. One of the key conclusions centres around monitoring the development in pupil numbers until 27/28.

The criteria to open and close sections according to European school rules apply, however a closer look at the CAT I vs Cat III pupils was requested by the EPO. The school advocates for using the total number of pupils registered in the sections while the EPO is reticent of this procedure requesting an emphasis on CATI registrations.

On an European level, a working group is reviewing parameters to open and close language sections which will impact all European schools equally.

19.32 h candidate for the secretary position, Marina Pitzinger, joined the meeting. Marina will probably take the positions as secretary to the board after the next general assembly. -round of introductions....

7. Services

Canteen

The new provider had a good start; pupils are taking up the lunch offer. Ms Gröbel is very active and approachable, willing to take feedback onboard and clarify billing inquiries.

Glitches with the IT registration are being dealt with:

Maria will contact provider to clarify if/how PS children who are only in school during the long days are included in the Abo. It seems that all children might be registered (billed?!) for 5 days.

NSA

- There is a query about the status of the Croation language to be addressed ONL -or SWALS.
- Hausaufgaben Akademie has started
- All contracts with the teachers have been changed, PA continues to have 70€ commission.
- Antje Stoller formally resigns the position of PA rep NSA, since she was elected for two years, until 2026/27. The position is herewith vacant.
- No updates from legal affairs referring to retirement payments of NSA teachers. PA lawyer is in contact with all stakeholders. A closure of the situation is not expected in the near term. Budget for the resolution will be held back in the forthcoming years (approx. 10K€/y) as done previously.

Susanne Herrenberger left the meeting 20.05h.

Transport

- Maciej Madalinski formally resigns the position of PA rep transport, since he was elected for two years, until 2026/27. The position is herewith open for a new candidate.
- MVV cards are being distributed
- Reimbursements for the first couple of weeks, when MVV card is not available, can be requested at the city of M website.
- School bus stops were assigned by the city if Munich, the PA rep had to decide on best options of all pupils.
 - City of M floated the idea to have collective pick-up points
 - City of M decided to employ Taxis again
 - All decision taken by the city of M where taken/communicated very late
- Currently, PA office and rep are dealing with complaints, after assessment most complaints might be dismissed.
- P5 children will know if they have a seat on the bus by Oct 5th.
- An internal IT project to improve PA transport system, to include a feature for 'lost MVV' card and charging parents for a new one, was reviewed. The new function should provide a 'free invoicing' option. However, given the cost estimate for the implementation of the feature, it seems more sensible to do it manually. PA decided not to proceed with the project.

IT

- Web hosting contracts finalised, new offer for updating plug-ins and sever maintenance to be discussed during the next meeting.
- Integrity of back-up data unclear, to be reviewed with provider.
- IT security to be discussed with provider again.

RUF

No updates, report out in October

8. General assembly

Several incumbents will leave PA positions, hence the PA will have ample vacant position to be filled.

With an unanimous vote (12 votes), the Board has agreed to propose PA membership fees to increase from 50€/a to 60€/a for the 25/26 school year, should the budget need additional funds. In that case, PA members will vote on suggestion during the general assembly.

9. New computer Budget for Office (5000€)

New computers are necessary for PA office, 8 computers/ 4 docking stations will have to be purchased. It is expected that the expenditure will be ~5000€. Given that it is also likely that the server will have to be updated and other services must be procured, the amount that will be presented at the general election for IT is unclear yet.

10. Any other business

The school requested parental support for the Duke of Edinburgh award. This project spans from S4, to S6, with different levels of achievement. A contact person has been provided Michael Edmeades medmeades@epo.org

The next board meeting will take place after the general assembly (15.10.2025) on Oct 23^d in Neuperlach.